IN REPLY REFER TO
OPNAVINST 5401.8B
N2R
2 8 MAR 2002

OPNAV INSTRUCTION 5401.8B

From: Chief of Naval Operations

Subj: ORGANIZATION AND MANAGEMENT OF THE NAVAL RESERVE
        INTELLIGENCE PROGRAM

Ref: (a) OPNAVNOTE 5450 of 27 Oct 88 (NOTAL)
        (b) DOD Dir 3305.7, of 29 Feb 00
        (c) Facility Planning Criteria for Navy and Marine
            Corps Shore Installations (NAVFAC P-80) (NOTAL)
        (d) DOD 5105.21-M-1, Navy Supplement, of Mar 87
            (NOTAL)

Encl: (1) Responsibilities of Program Sponsor
        (2) Responsibilities of Technical Manager

1. Purpose. To revise and reissue policies for the
organization and management of the Naval Reserve Intelligence
Program (NRIP). This instruction is a complete revision and
should be read in its entirety.

2. Cancellation. OPNAVINST 5401.8A.

3. Background. The NRIP was originally established in 1974 by
combining the previous air and surface reserve intelligence
programs. Under Commander, Naval Reserve Force (COMNAVRESFOR),
responsibility for the NRIP was assigned to Commander, Naval Air
Reserve Force (COMNAVAIRESFOR). The NRIP was structured with a
Selected Reserve Intelligence Flag Officer (SELRES 1635) as
Director (DNRIP), reporting to COMNAVAIRESFOR with additional
duty to the Director of Naval Intelligence (DNI) as the Deputy
DNI for Reserve Affairs (CNO N2R). Reference (a) redesignated
DNRIP as Commander, Naval Reserve Intelligence Command
(COMNAVRESINTCOM) and established COMNAVRESINTCOM as an Echelon
Four shore activity.

4. Mission. To provide reserve units and individuals that are
ready for immediate mobilization in the event of war or other
contingency, and whose intelligence collection, analysis,
production, and management capabilities are responsive to the

needs of the active forces. Provide maximum peacetime support
to active duty commands as an adjunct of readiness training.

5. Sponsor and Technical Manager. The DNI (CNO N2) is the
program and resource sponsor for the NRIP. The Deputy DNI for
Reserve Affairs (CNO N2R) is the technical manager.
Responsibilities of sponsors and technical managers are
amplified for the NRIP in enclosures (1) and (2).

6. Training and Administration of Reserves Intelligence
Component (TAR 1637). A TAR intelligence officer component
exists to provide full-time reserve intelligence management
support to the Naval Reserve and to active Navy and Joint
commands.

7. Naval Reserve Intelligence Command (NRIC) Organization and
Command Structure. The NRIC will be managed in a manner similar
to a Naval Air Reserve functional wing, taking into
consideration that NRIC active duty staffs are smaller than
wing/squadron staffs and require a greater degree of
administrative support from Naval Air Reserve activities.

    a. COMNAVRESINTCOM. Echelon Four command will be exercised
by COMNAVRESINTCOM, a SELRES Flag Officer designated for Special
Duty-Intelligence (1635). COMNAVRESINTCOM will report to
COMNAVAIRESFOR. COMNAVRESINTCOM will be provided with a
headquarters, a combined active duty, civilian, and reserve
staff including a 1637 Captain as Deputy Commander.
COMNAVRESINTCOM will also be provided an operating budget which
includes Active Duty Training (ADT) and Inactive Duty Training
Travel (IDTT) funds sufficient for effective management of the
NRIC. As the Deputy DNI for Reserve Affairs (CNO N2R),
COMNAVRESINTCOM will report for additional duty to the DNI (CNO
N2) to provide advice and assistance with respect to program
sponsor and technical manager functions.

    b. Reserve Intelligence Areas. The NRIC will be divided
into Reserve Intelligence Areas (RIAs). Reserve Intelligence
Area Commanders (RIACs) will be a 1635 drilling reserve Captain
reporting to COMNAVRESINTCOM. RIACs are accountable for the
performance and readiness of NRIC units. Each RIAC will have an
operating budget, an assigned TAR (1637) Intelligence officer as

Officer in Charge (OIC), and a combined active duty, civilian, and reserve staff. For basic military and administrative purposes, the RIA active duty and civilian component reports to the OIC. A Reserve activity designated as the RIA host activity will provide space, furnishings, utilities, security, communications, training, medical, administrative, and budgetary support for the RIAC, RIA staff, and assigned NRIC units. OICs will be issued orders to report by letter to COMNAVRESINTCOM as regular reporting senior.

    c. <u>NRIC Units</u>. NRIC units are the units of Reserve Program 17 (Intelligence) and the non-pay Intelligence Volunteer Training Units (IVTUs). NRIC units will normally have Activity Processing Codes associated with the RIA host activity, but may be authorized by COMNAVRESINTCOM to drill at any Air Reserve, Surface Reserve, Joint Reserve, active force, or civilian activity which affords the best combination of reserve demographics, facilities, security, training, and contributory support opportunity.

RIACs, OICs, and RIA host activities have the same responsibilities for NRIC units whether located at, or remote from, the RIA host activity, except that furnishings, utilities and other essential support for remote units will normally be provided by the activity at which the unit drills. In some cases, in order to provide better support to remote units, COMNAVRESINTCOM may direct that a NRIC unit have an Activity Processing Code associated with the nearest Naval Reserve Activity (surface or air) vice the RIA Host Activity. In this case, the RIAC is still responsible for administrative and operational command and control of the unit. The RIAC will be the regular reporting senior for the unit Commanding Officer and will have responsibility for unit billet assignments. Local Memoranda of Agreement are authorized as necessary.
For remote units, COMNAVAIRESFOR may designate locations to be used in place of the RIA host activity for determining reasonable reserve commuting distance, Inactive Duty Training Travel starting point, eligibility for cross-assignment and Temporary Additional Duty (TAD) drill orders, etc., and will assign responsibility for contract messing and berthing.

d. <u>Intelligence Billets in Other Programs</u>. Intelligence designated billets (163x/645x/745x/Intelligence Specialist (IS)) in reserve programs other than Intelligence (Program 17) are known as Naval Reserve Command Intelligence Support (NRCIS) billets.

To ensure uniform training standards and equitable career opportunity for all intelligence reservists, the cognizant RIAC will select personnel for assignment to NRCIS billets and have oversight responsibility for these personnel. COMNAVRESINTCOM will issue policy with regard to NRCIS billet assignment.

8. <u>Training</u>. Active duty and reserve intelligence personnel are expected to perform comparable duties upon mobilization and will therefore be trained to comparable standards, utilizing the same curricula and facilities wherever feasible. Maximum use will be made of active duty courses, using Annual Training (AT) and Active Duty Training (ADT) funding. The Navy and Marine Corps Intelligence Training Center (NMITC) and the Fleet Intelligence Training Center Pacific (FITCPAC) provide a modularized "A" School program for reserve IS personnel and change-of-rating candidates unable to attend the active duty IS "A" School. A training program is also provided for 1635 officers and change-of-designator candidates unable to attend the active duty Basic Intelligence Officer Course.

9. <u>Peacetime Contributory Support</u>. The NRIC supports its gaining commands and other active force commands through drill-site intelligence tasking under guidance of reference (b). This contributory support provides realistic mobilization training and is an essential part of the Department of Defense's peacetime and contingency intelligence capabilities. NRIC funding requests will identify the facilities, equipment, security and technical training requirements needed as a basis for contributory support.

10. <u>Facilities</u>. Standards for NRIC drill facilities are established by reference (b), which will be used to assess the adequacy of current and proposed facilities. Additional space considerations are necessitated to meet the Joint Service requirements levied on the NRIC under reference (c). Sensitive Compartmented Information Facilities (SCIFs) will be provided, as funding is available, for all NRIC units designated by the technical manager or the gaining command as requiring SCIFs for mobilization training or contributory support requirements. All NRIC-managed SCIFs will be certified and periodically inspected by the Navy Special Security Officer (SSO) following reference (d).

11. <u>Personnel Security</u>. <u>Assignment of Personnel with Single Scope Background Investigations (SSBIs)</u>. All personnel assigned to NRIC or NRCIS billets must be eligible for access to Sensitive Compartmented Information (SCI), and therefore must hold a current, successfully adjudicated, Single Scope Background Investigation (SSBI) or initiate an SSBI immediately upon assignment.

R. B. PORTERFIELD
Director of Naval Intelligence

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      Navy Criminal Investigative Service as delegated
      by the CNO)
FE1   (Security Group Headquarters)
FF38 (Naval Academy)
FF42 (Naval Post Graduate School)

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FF44 (War College)
FF60 (Strike and Air Warfare Center)
FJA8 (Reserve Personnel Center)
FJA4 (Recruiting Command)
FN1  (Space Command)
FR   (Shore Activities under the command of
      COMNAVRESFOR as delegated by the CNO)
FS   (Shore Activities under the command of ONI as
      delegated by the CNO)
FT1  (Chief of Naval Education and Training)
FT65 (Fleet Intelligence Training Center)
FT97 (Navy and Marine Corps Intelligence Training
      Center)
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RESPONSIBILITIES OF PROGRAM SPONSOR

The Director of Naval Intelligence (CNO (N2) is the program and resource sponsor for the Naval Reserve Intelligence Program (NRIP). The sponsor's representative is the Deputy DNI for Reserve Affairs (CNO (N2R). As the program sponsor the DNI will:

1. Represent the NRIP and advise the CNO concerning Naval Reserve Intelligence planning and policy development.

2. Act as the CNO point of contact and liaison for all Naval Reserve Intelligence issues.

3. Develop, coordinate, and approve all CNO policies pertaining to the NRIP's mission and organization.

4. Establish guidance for the NRIP end-strength distribution.

5. Endorse all changes to NRIP Full Time Support (FTS) billets.

6. Develop and coordinate CNO policy concerning NRIP contributory support.

7. Coordinate NRIP facilities and mobilization training requirements with Department of Defense, other services, Navy resource sponsors, and systems commands.

8. Review, submit, and act as the Office of Chief of Naval Operations contact for all intelligence Reserve Program Objectives Memorandum (POM) and budget issues concerning active duty and reserve manpower, intelligence training, facilities and equipment.

9. Develop and coordinate general program policy and guidance with the appropriate Chief of Naval Operations and/or Bureau of Naval Personnel office concerning the management, training, and utilization of Training and Administration of Reserves (1637) officers.

RESPONSIBILITIES OF TECHNICAL MANAGER

The Deputy DNI for Reserve Affairs (CNO N2R) is the technical manager for the Naval Reserve Intelligence Program (NRIP). The technical manager identifies requirements, recommends policy to the program sponsor, and executes CNO policy by establishing and administering technical standards and performing support functions with respect to the NRIP. As technical manager, N2R will:

1. Act as the community representative for, and assist active force commands in, developing quantitative and qualitative mobilization requirements for the Naval Reserve Intelligence billets and personnel.

2. Upon collaboration with COMNAVAIRESFOR, establish, develop, and recommend intelligence material requirements and technology equipment/infusion for the NRIP.

3. In conjunction with CNO (N1), Naval Recruiting Command, COMNAVAIRESFOR, and COMNAVRESINTCOM, develop and recommend recruiting standards and procedures for Naval Reserve Intelligence personnel.

4. In conjunction with COMNAVAIRESFOR, COMNAVRESINTCOM, and NRIP gaining commands, develop and recommend NRIP training and mobilization readiness standards and career development programs.

5. As the community representative for training, maintain liaison with and provide recommendations to the Bureau of Naval Personnel, Naval Reserve Personnel Center, CNO (N1), the Chief of Navy Education and Training and other commands concerning directives, coding systems, qualification standards, and other personnel and training matters affecting Naval Reserve Intelligence. Consult with and advise the DNI, COMNAVAIRESFOR, and COMNAVRESINTCOM concerning proposed changes affecting the NRIP.

6. Manage the execution of Reserve 1635 officer accession programs including the convening of professional review boards, and application for Direct Appointment, Change of Designator, and Inter-Service transfer to the 1635 officer designator.

Enclosure (2)

7. Manage the execution of Reserve Intelligence Specialist (IS) accession programs including the convening of professional review boards and/or making recommendations to appropriate commands concerning inactive reserve applications for Intelligence Specialist (IS) Change of Rate, and Advance Pay Grade selection.

8. Develop Reserve qualification standards for intelligence-series Navy Officer Billet Classifications (NOBCs)/Navy Enlisted Classifications (NECs) and adjudicate all NOBC and NEC applications.

9. Develops and monitors NRIP Sensitive Compartmented Information Facility (SCIF) security implementing directives and procedures.